

**November 14, 2018 Athletic Council Meeting**  
**Approved 2019-2020 Section VI Timeline for Schedules/Assignment of Officials**  
**NORTH: Buffalo, ECIC, NFL, NO, MM, Independent**

Green: Section responsibility	Yellow: Officials/Organization's responsibility			
White: School / assigner responsibility				
	Fall 2019	Winter 2019-20		Spring 2020
Notify Business & Athletic Offices to save financial reports (ArbiterPay)	Dec. 2, 2019	April 3, 2019		June 17, 2019
Delete past season schedules	TBA	TBA		TBA
Enter fees for the upcoming year (2020-2021)	Apr. 5, 2019	August 12, 2019		August 12, 2018
Officials Rankings from coaches/chairs due	May 10, 2019	Aug. 28, 2019		Jan. 6, 2020
Subassigners review rosters in arbitersports and report changes to the Section office.	May 10, 2019	Aug. 28, 2019		Jan. 6, 2020
Draft schedules complete	May 20, 2019	Sept. 13, 2019		Dec. 4, 2019
Reset ALL officials to NOT-ready	May 22, 2019	Sept. 20, 2019		Feb. 5, 2020
Email officials with instructions to register	May 22, 2019	Sept. 20, 2019		Feb. 5, 2020
Final schedules complete including non-league games Import of schedules to arbitersports begins	June 3, 2019	Sept. 20, 2019		Jan. 8, 2020
Final date: ALL schedules must be in arbitersports	June 14, 2019	Oct. 1, 2019	For B&G Basketball only	Feb. 19, 2020
Officials registered & availabilities listed	June 21, 2019	Oct. 8, 2019		Feb. 19, 2020
*Varsity and JV assignment of officials begins	June 24, 2019	Oct. 16, 2019	Oct. 24, 2019	Feb. 24, 2020
*Assignments released to the OBR's for 5 day review	July 11, 2019	NA**	Oct. 31, 2019	NA**
*Round Table (with OBRs) to finalize assignments	July 16, 2019	NA**	Nov. 5, 2019	NA**
*Publish V,JV assignments-4 days to accept (7 days - Fall only)	July 17, 2019	NA**	Nov. 6, 2019	NA**
*Last day to accept assignments	July 23, 2019	4 days after publish	Nov. 10, 2019	4 days after publish
Publish Football assignments-7 days to accept	Mid-July			

Dates apply to the sports where multiple leagues share officials.

\*\*Winter - Wrestling and Boys Swimming are league assigned and the publish date is agreed to by the leagues involved.

\*\*Spring - Track is league assigned and the publish date is agreed to by the leagues involved.

\*\*Only wrestling and boys swimming are affected for winter. Track is affected for spring. Publish date TBD by the leagues involved

\*\*\* **NOTE: High school basketball assigning is postponed until AFTER college assigning**